

Privacy Statement

1. Commitment

Steirische Wirtschaftsförderungsgesellschaft mbH SFG places great importance on data protection and strictly adheres to the General Data Protection Regulation (GDPR) and the Data Protection Amendment Act. SFG data processing follows the principles of legality, good faith, transparency, accuracy, earmarking, data minimisation and retention.

2. Jurisdiction

We are happy to answer your data-related questions.

Write to us: datenschutz@sfg.at

Call us: +43 316/70 93 – 0

3. Purpose and Legality

If you voluntarily provide personal data to us, we will process it for the following purposes with your consent:

3.1 Fulfilment of contractual obligations according to Article 6 (1) point b of GDPR

The data you have submitted is key to our consultancy and service including any kind of contract conclusion. Primarily, the purposes of data processing relate to

- > the handling of grants and financing projects;
- > the execution of tenancies;
- > services for economic development and awareness raising; and
- > other services for the client in the scope of the order.

The SFG will provide details regarding the relevant purpose in the context of data collection.

3.2 Compliance with a legal obligation according to Article 6 (1) point c of GDPR

We may need to process your data in the context of legal obligations, such as:

- > General Block Exemption Regulation (GBER)
- > De minimis aid
- > Act on Tenancy Law
- > Framework Directive on the granting of subsidies by the Province of Styria

3.3 Consent according to Article 6 (1) point a of GDPR

In specific cases beyond contractual or legal obligations, the SFG will seek the consent of business partners and process data in an adequate, relevant and not excessive manner in relation to the purposes for which it is collected.

You can withdraw your consent at any time.

- > Write to us: datenschutz@sfg.at
- > Call us: +43 316/70 93 – 0

4. Personal Data

Depending on the nature and scope of the business dealings, the SFG will collect and process personal data such as:

- > Billing, payment and booking data
- > Bank and transfer data
- > Application data
- > Credit rating / solvency data, opening of bankruptcy
- > Companies Register data
- > Photos
- > Documentation of conversations
- > Contact persons and their contact details
- > Personal details: name/company/other business name, address, contact details (telephone number, e-mail address, fax), date of birth
- > Project reports
- > Billing data
- > Contract data
- > Contractual texts and business correspondence

5. Recipients

Recipients of the personal data are SFG employees fulfilling their contractual or legal obligations. If necessary, we also may forward the data to third parties such as commissioned processors. The SFG ensures compliance with data protection regulations when selecting these processors and maintains appropriate agreements with them.

6. Storage Periods

Personal data is stored for the period of the business relationship and beyond according to the statutory retention periods. Laws determining the SFG storage obligations are:

- > General Austrian Civil Code of Law
- > General Block Exemption Regulation (GBER)
- > Federal Fiscal Code
- > De minimis aid
- > Austrian Commercial Code

7. Protection of the Rights of Persons Affected

Business partners are entitled to information about as well as correction, deletion and limitation of their personal data processed by the SFG. They have also the right to object to data processing and data portability in accordance with the data protection law. The Austrian Data Protection Authority (<https://www.data-protection-authority.gv.at/>) shall hear complaints.

8. Cookies

In general, when visiting our website, you remain anonymous unless you voluntarily decide to submit personal data. We only receive some information collected by the internet provider such as the IP address, duration and time of your visit. This data is however, deleted as soon as you leave the website. Evaluations are carried out solely for statistical purposes, while maintaining the individual user's anonymity.

We use the online analytics service Google Analytics, which collects small text files known as "cookies" to understand users' preferences. This information is stored on a U.S. Google server. For an anonymised collection of IP addresses ("IP masking") on this website, Google Analytics will truncate your address within Member States of the European Union or other parties to the Agreement on the European Economic Area. Only in exceptional cases will the full IP address be stored on a U.S. server. Google will use this information for the purpose of evaluating website usage, compiling reports on website activity and providing other services related to website activity for us. The IP address your browser transmits in the context of Google Analytics will not be merged with other data provided by Google.

If you have any concerns in this regard, you can prevent the storage of cookies by setting your browser accordingly. In this case, you may not be able to use all features of this website. You may also prevent Google from collecting and processing the data generated by the cookie that relates to your use of the website (including your IP address) by downloading and installing the browser plug-in available at the following link:

<https://tools.google.com/dlpage/gaoptout?hl=en>

For more information on terms of use and data protection see:

<https://support.google.com/analytics/answer/7124332?hl=en>

<https://policies.google.com/?hl=en-GB&gl=en>

9. Confidentiality

All employees of the SFG are obliged to treat all information entrusted or disclosed to them in the course of their work in strictest confidence.

10. Data Security

Data security is crucial for us. The SFG has taken all necessary technical and organisational measures to ensure the security of data processing and to protect data against unauthorised access by third parties. The SFG IT infrastructure meets the highest safety requirements and is constantly reviewed and improved.